Finding the right project

A view into Job Search on Upwork

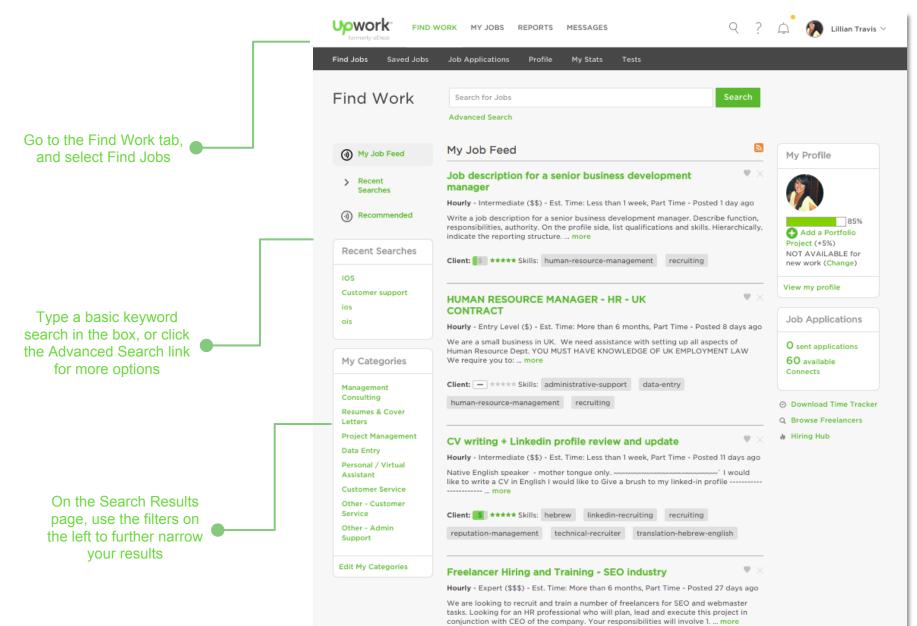


The Basics - what stays the same?

On both Upwork AND Elance:

- Freelancers can set up a Job Feed, so they never miss a job opportunity
- Filters let freelancers refine their job search criteria
- New job posts are highlighted and sent to freelancers daily

The basics of finding the right project



Click the Advanced Search link for more options

formerly aDesk	WORK MY JOBS REPORTS MESSAGES Q ?	Lillian Travis V	
d Jobs Saved Jobs	Job Applications Profile My Stats Tests	Advanced sear	rch
Find Work	Search for Jobs	All of these words	
	Advanced Search	Any of these words	
My Job Feed	My Job Feed	The exact phrase	
> Recent	HUMAN RESOURCE MANAGER - HR - UK	Exclude these words	
Searches	CONTRACT Hourly - Entry Level (\$) - Est. Time: More than 6 months, Part Time - Posted 10 days ago	Title Search	
	We are a small business in UK. We need assistance with setting up all aspects of Human Resource Dept. YOU MUST HAVE KNOWLEDGE OF UK EMPLOYMENT LAW We require you to: more	Add a Portfolio Project (+5%) Skills Search	
Recent Searches	Client: +**** Skills: administrative-support data-entry	NOT AVAILABLE for new work (Change)	Search Cancel
voice talent customer support	human-resource-management recruiting	View my profile	More than 6 months, Part Time - Posted 29 days
iOS Development	CV writing + Linkedin profile review and update $\Psi imes$	Job Applications	
IOS	Hourly - Intermediate (\$\$) - Est. Time: Less than 1 week, Part Time - Posted 13 days ago	O sent applications	
My Categories	Native English speaker - mother tongue only`I would like to write a CV in English I would like to Give a brush to my linked-in profile` more	60 available Connects	
Management Consulting	Client: S ***** Skills: hebrew linkedin-recruiting recruiting) Download Time Tracker	
Resumes & Cover Letters	reputation-management technical-recruiter translation-hebrew-english	, Browse Freelancers Hiring Hub	4

Use the filters on the left to narrow your results

Search Results Search for Jobs Job Type show all Advanced Search Hourly (41) Fixed Price (1) Category 41 jobs found < Previour Experience Level (hourly) show Design & Creative - × 0 Sort by: Newest all Entry Level - \$ (46) Subcategories Video Editor Intermediate - \$\$ (56) All Subcategories Expert - \$\$\$ (41) Graphic Design (164) Hourly - Expert (\$\$\$) - Est. Ji Other - Design & Creative Can you create Client History show all (59)http://www Video Production (41) No Hires (12) eee earing Illustration (40) 1 to 9 Hires (13) Logo Design & Branding (31) 10+ Hires (28) Animation (25) Post production - graphics overlay Project length (hourly) show all Presentations (17) Hourly - Expert (\$\$\$) - Est. Time: 3 to 6 months, Part Time - Posted 4 days ago Hours or Days (22) Audio Production (7) I am going to produce a video about bearings, no more than 4 - 5 mins long Photography (7) on my presentation along with some other minor (probably comedic theme Weeks (11) Voice Talent (3) Months (12) Video produc Client: - **** Skills: Video editing Video Post Editing > 6 months (18) Job Type show all As Needed (0) Hourly (41) Add END CARD to our YouTube videos Fixed Price (1) Hours per Week (hourly) show Hourly - Expert (\$\$\$) - Est. Time: Less than 1 month, Part Time - Posted 4 days ago all Experience Level (hourly) show Looking for someone that's an expert in END CARDS for YOUTUBE VIDEOS all 1 Part Time (9) to our videos at www.youtube.com/SliceCuts ... more Entry Level - \$ (46) Full Time (4) Client: S ***** Skills: YouTube Marketing Intermediate - \$\$ (56) As Needed (32) Expert - \$\$\$ (41)

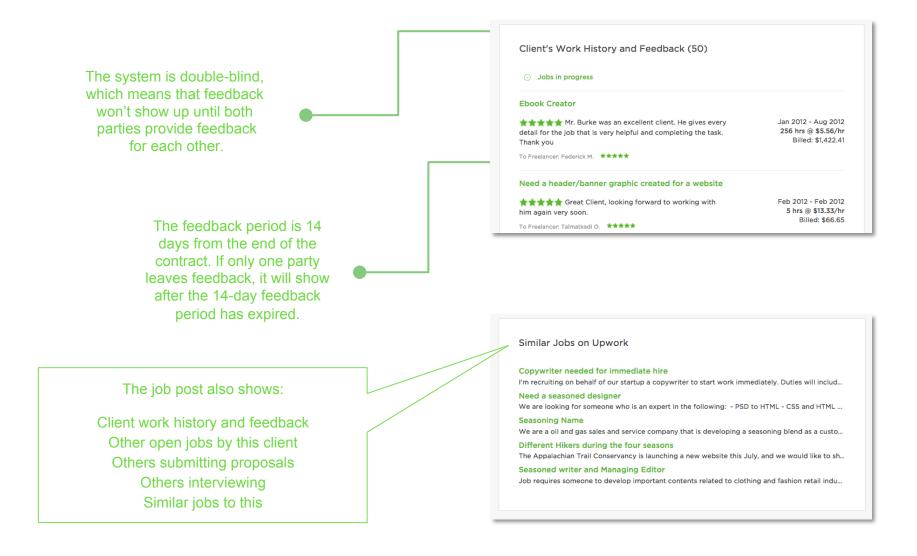
You can save a search to your personal job feed

Search Results	Copywriter Search Search	Add to Job F	eed ×
	Advanced Search	Search Query	Customer Support
Category		Category	Any
All Categories	If you like this search, you can 🕒 Add this search to your Job Feed	Name this Search	Customer Support
Job Type Hourly (630) Fixed Price (3)	633 jobs found < Previous 1 2 3 4 5 Next Sort by: Newest	Needs to hire	Add Cancel
Experience Level (hourly)	Seasoned Converter Immediately Needed		
Entry Level - \$ (338)			
Intermediate - \$\$ (368)	Hourly - Intermediate (\$\$) - Est. Time: More than 6 months, Part Time - Posted 2 hours ago		
Expert - \$\$\$ (265)	Seasoned copywriter immediately needed for collaboration with our writing team. Candidate must have perfect command of the english language and write in conversational style.		
Client History No Hires (160) 	Client: S ***** Skills: Copywriting Editing English English Grammar		Upwork will show you
 I to 9 Hires (163) IO1 Ulines (710) 	Press Release Writer for new iteration of Womens' Product		new projects that match
 10+ Hires (310) 	Hourly - Expert (\$\$\$) - Est. Time: Less than 1 month, Part Time - Posted 2 hours ago		your search criteria, so you never miss out on
Budget (fixed price)	HOT GIRLS PEARLS is the first fashionable freezable jewelry designed to keep women looking and feeling cool		those great projects
\$0 - \$100k (3)	during those 'hot moments'. We are about to introduce our new smaller pearl, which is what our public has been asking for for a while now more	7	those great projects
Project length (hourly)			
Hours or Days (132)	Client: S ***** Skills: Blog Writing Facebook Marketing Marketing strategy Press Release Writing		
✓ Weeks (84)	Social Media Marketing		
Months (144)			Check your Job Feed
			gularly and keep an eye
As Needed (0)	Creation of onboarding and policies manual		ut for those opportunities
	Hourly - Intermediate (\$\$) - Est. Time: Less than 1 month, Part Time - Posted 3 hours ago		at best match your skills
		u	iai desi malch your skills

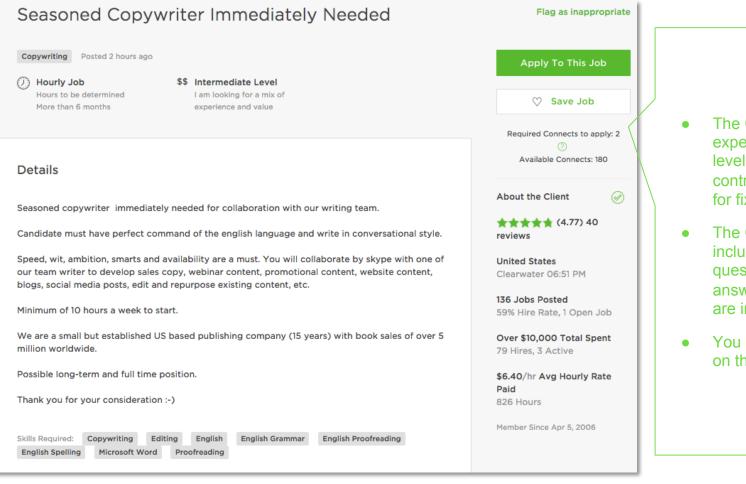
You can learn about the Client on each post in search

	Mouse over the "\$" icon to see info. about the Client		
Copywriter Search Search	Seasoned Copywriter Immediately Needed Hourly - Intermediate (\$\$) - Est. Time: More than 6 months, Part		
Advanced Search			
If you like this search, you can et al. Add this search to your Job Feed	Seasoned copywriter immediately needed for collaboration command of the english language and write in conversation		
633 jobs found < Previous 1 2 3 4 5 Next >	Client: S ***** Skills: Copywriting Editing English		
Sort by: Newest	Payment Method Verified, over \$10,312 spent 136 Total postings, 79 hires. Press F Member Since 04/05/2006 Location: United States Hourly - E ID: 205725374 ime - I		
Client: S ***** Skills: Copywriting Editing English English Grammar	Mouse over the stars to see feedback on the Client		
	Seasoned Copywriter Immedi		
	Hourly - Intermediate (\$\$) - Est. Time: More		
	Seasoned copywriter immediately need command of the english language and v		
	Client: S ***** Skills: Copywriting		
	4.77 stars, based on 40 reviews		

You can also see other open jobs and past feedback



The post includes details on the project and client



- The Client selects an expertise (and rate) level for hourly contracts, and soon for fixed price as well
- The Client often includes screening questions for you to answer (except if you are invited)
- You can see details on the Client

Additional Resources

Hiring Hub: https://www.upwork.com/hiring/

Upwork Community: <u>https://community.upwork.com/</u>

Upwork Help Center: <u>https://support.upwork.com/home</u>